



Report of: Service Director, Public Protection

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	21 st June 2018		Bunhill

Delete as appropriate		Non-exempt
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Subject: PREMISES LICENCE NEW APPLICATION
RE: THACKERAY'S COFFEE CLUB, 14 CHARTERHOUSE SQUARE, ISLINGTON, LONDON, EC1M 6AX

1. Synopsis

- 1.1 This is an application for a new premise licence under the Licensing Act 2003.
- 1.2 The new application is to allow:
- The sale by retail of alcohol, on & off supplies, Mondays to Fridays from 12:00 until 20:30 and Saturdays & Sundays from 10:00 until 23:30;
 - The playing of recorded music, Mondays to Sundays from 07:00 until 20:30;
 - The performance of live music, Thursdays to Saturdays from 17:30 until 20:00, Sundays from 12:00 until 14:00 and Sundays from 17:30 until 20:00;
 - The premises to be open to the public, Mondays to Saturdays from 07:00 until 21:30 and Sundays from 07:00 until 21:00.

2. Relevant Representations

Licensing Authority	No
Metropolitan Police	No

Noise	No
Health and Safety	No
Trading Standards	No
Public Health	No
Safeguarding Children	No
London Fire Brigade	No
Local residents	No:
Other bodies	Yes: 1 Local Business

3. Background

3.1 Papers are attached as follows:

Appendix 1: application form;

Appendix 2: representations;

Appendix 3: suggested conditions and map of premises location.

4. Planning Implications

4.1 None

5 Recommendations

5.1 To determine the application for a new premises licence under Section 17 of the Licensing Act 2003.

5.2 These premises are located in the Clerkenwell Cumulative Impact Area therefore the Licensing Committee will need to consider Licensing Policy 3, which states that there is a presumption of refusal unless the Committee is satisfied that there will be no adverse cumulative impact on the licensing objectives.

5.3 If the Committee grants the application it should be subject to:

- i. conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (see appendix 3)
- ii. any conditions deemed appropriate by the Committee to promote the four licensing objectives.(see appendix 3)

6 Conclusion and reasons for recommendations

6.1 The Council is required to consider this application in the light of all relevant information, and if approval is given, it may attach such conditions as appropriate to promote the licensing objectives.

Background papers:

The Council's Statement of Licensing Policy
Licensing Act 2003
Secretary of States Guidance

Final Report Clearance

Signed by



Service Director – Public Protection

11 June 2018

Date

Received by

Head of Scrutiny and Democratic Services

Date

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: licensing@islington.gov.uk

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	THACKERAYS 14 APP1	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant? <input type="radio"/> Yes <input checked="" type="radio"/> No		Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	LEE	
* Family name	HARTE	
* E-mail	INFO@GIDDYUPCOFFEE.CO.UK	
Main telephone number	[REDACTED]	Include country code.
Other telephone number		
<input checked="" type="checkbox"/> Indicate here if you would prefer not to be contacted by telephone		

Are you:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Registration number	1 1 2 164	
Business name	SHOREDITCH COFFEE LTD	If your business is registered, use its registered name.
VAT number	AT NONE	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

DIRECTOR LTD COMPANY

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

THACKERAYS COFFEE HOUSE

THACKERAYS COFFEE HOUSE IS OWNED BY CHARTERHOUSE MUSEUM WHO OWN BOTH THE PREMISES AND THE BUSINESS. IT WILL NOW BE RUN BY SHOREDITCH COFFEE LTD ON BEHALF OF CHARTERHOUSE TRUST FROM THE 21ST APRIL 2018. THACKERAYS COFFEE HOUSE OPENED IN CONJUNCTION WITH THE MUSEUMS REFURBISHMENT AND LAUNCH TO THE

Continued from previous page...

GENERAL PUBLIC 16 MONTHS AGO AND SERVES LUNCHEES, COFFEE, COLD DRINKS AND SNACKS MON - SATURDAY.

THACKERAYS POST PREMISES LICENSE GRANT WILL HAVE;

- NO VERTICAL DRINKING
- SEATED SERVICE ONLY
- PROVIDE A SMALL SELECTION OF OFFERINGS BEERS (4-6) WINE (4-6) SPIRITS (4-6)
- EARLY CLOSING TIMES OF 20:30 EVERY EVENING
- FOOD AVAILABLE AT ALL TIMES
- NO ALTERATION TO EXISTING PICK UP AND DELIVERY TIMES, OFFICE HOURS M-F
- NO ALTERATION TO EXISTING RUBBISH REMOVALS / PICK UPS, OFFICE HOURS M-F
- NO EXTRACTION FANS OR NOISE EMITTING DEVICES
- NO SMELLS FOR NEIGHBOURS OR TENANTS
- ALL STAFF TRAINED IN RESPONSIBLE SERVING OF ALCOHOL
- TWO DESIGNATED PREMISES SUPERVISORS
- WHERE ALCOHOL IS PROVIDED WITHOUT MEAL PURCHASE, SMALL SNACKS ARE PROVIDED FREE OF CHARGE
- POSTED SIGNS DISPLAYING "PLEASE RESPECT OUR NEIGHBOURS AND LEAVE QUIETLY AND PLEASE COME AGAIN" BY FRONT DOOR AND OUTSIDE SEATING AREA
- WILL BE A FAMILY FRIENDLY DIVERSE FOOD AND DRINK OFFERING CONTINENTAL STYLE CAFE
- CCTV COVERING EVERY ROOM AND HIGH DEFINITION TO CLEARLY IDENTIFY PATRONS

THACKERAYS IS CURRENTLY A SPECIALTY COFFEE AND FOOD FOCUSED PREMISES THAT WE INTEND TO ADD A CONTINENTAL STYLE CAFE CULTURE TOO WITH THE ADDITION OF LICENSABLE OFFERINGS.

ONLY PATRONS OF THACKERAYS COFFEE HOUSE WILL BE PERMITTED ON THE PREMISES. WE OPERATE A STRICT NO BYO POLICY AND VISITORS WHO BRING THEIR OWN FOOD OR DRINK WILL BE ASKED TO LEAVE THE PREMISES IF OUTSIDE ALCOHOL IS CONSUMED.

THACKERAYS WILL SERVE ALCOHOL TO SEATED PATRONS ONLY INSIDE. THERE WILL BE NO STANDING BAR AND WE WILL OPERATE A POLICY OF NO STANDING SERVICE INSIDE. ALCOHOL SALES WILL BE PERMITTED WITHOUT FOOD OR ANCILLARY WITH FOOD FROM FOUR OF ITS FIVE ROOMS

- SERVERY WITH 10 SEATS
- WINDOW ROOM WITH 20 SEATS
- GARDEN ROOM WITH 20 SEATS
- SPILL OVER ROOM (REAR ROOM DOWNSTAIRS) 20 SEATS

OUTDOOR CHAIRS AND TABLES ARE SET UP AT 8:00 AND PULLED DOWN AT 21:00 EACH DAY OPPOSITE THACKERAYS FRONT DOOR TO 50 SEATS MADE UP OF 10 TABLES

THERE ARE TWO PERMANENT WOODEN HORSES THAT HAVE HIGH STOOLS FOR PATRONS.

ALCOHOL SALES WILL BE TABLE SERVICE ONLY TO SEATED PATRONS IN THE DEMARCATED NO THROUGH ROAD OUTDOOR SEATING SECTION. THE SEATED AREA IS CLEARLY PARTITIONED WITH SIGNS AND BOLLARDS OUTLINING THE PERIMETRE OF THE PROPERTY. ORDERS WILL BE TAKEN AND PAID FOR AT THE TABLE BY REMOTE CARD READERS BY STAFF. THIS OUTDOOR SEATED SPACE IS BORDERED BY THACKERAYS COFFEE HOUSE, ROAD WAY AND THE SQUARE ON A BLOCKED NO THROUGH ROAD WITH "PLEASE RESPECT OUR NEIGHBOURS AND LEAVE QUIETLY AND PLEASE COME AGAIN" SIGNS

THE CURRENT VISITORS TO THACKERAYS COFFEE HOUSE INCLUDE RESIDENTS, PROFESSIONAL WORKERS AND VISITORS TO THE MUSEUM. WE INTEND TO EXPAND THE CURRENT DRINKS OFFERING TO INCLUDE ALCOHOL TO THIS GROUP WITH FOOD AVAILABLE AT ALL TIMES.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing plays?

☐ Yes ☒ No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

THREE PIECE JAZZ GROUP WITH KEYBOARD AMPLIFIED TO AMBIENT LEVEL

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

* WE WILL SEEK A TEMP EVENT NOTICE FOR ALTERATIONS

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

PLAYING OF RADIO AND MUSIC STREAMING SERVICES

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the sale of alcohol be for consumption:

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

IMPORTANT DAYS:

GOOD FRIDAY: 12:00 - 20:30

EASTER SUNDAY: 10:00 - 20:30

BANK HOLIDAYS 10:00 - 20:30

CHRISTMAS DAY 12:00 - 20:30

BOXING DAY 12:00 - 20:30

NEW YEARS DAY 10:00 - 20:30

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☒ Electronically, by the proposed designated premises supervisor
- ☐ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

n/a

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

FOUR LICENSING OBJECTIVES

WE INTEND TO MEET THE FOUR LICENSING OBJECTIVES IN THE FOLLOWING WAYS

THACKERAYS COFFEE HOUSE IS A WELL LIT FULLY CCTV COVERED RECENTLY REFURBISHED GEORGIAN TOWN HOUSE OWNED BY THE CHARTERHOUSE TRUST. THACKERAYS WELCOMES A BROAD CROSS-SECTION OF THE COMMUNITY INCLUDING BUT NOT LIMITED TO PENSIONERS, PROFESSIONALS, FAMILIES, MEDICAL PROFESSIONALS, MOTHERS AND CHARTERHOUSE RESIDENT BROTHERS.

IT IS CURRENTLY A SPECIALTY COFFEE AND FOOD FOCUSED PREMISES THAT WILL GROW INTO A CONTINENTAL STYLE CAFE CULTURE WITH THE ADDITION OF LICENSABLE OFFERINGS.

THE COFFEE HOUSES DEMOGRAPHIC REPRESENTS A BROAD SECTION OF THE COMMUNITY AND ARE THE TARGET AUDIENCE FOR OUR SALES OF FOOD, SPECIALTY COFFEE AND THE ADDITION OF LICENSED ALCOHOL. LICENSED ITEMS MAY OR MAY NOT BE ACCOMPANIED BY LIGHT DINING, SNACKS OR HOT/COLD MEALS BUT WILL BE SEATED SERVICE ONLY. WHERE THERE IS NO PURCHASE OF FOOD- BREADS WILL BE PROVIDED FREE OF CHARGE. WATER IS FREELY AVAILABLE TO ALL VISITORS, WELL STOCKED AND MANAGED.

FOOD INCLUDING SALADS, SANDWICHES, SOUPS AND CAKES ARE CLEARLY ON DISPLAY AND CREATE A MIXED OFFERING THAT WILL BE CLEARLY VISIBLE WITH COLD DRINKS FRIDGES CONTAINING COLD NON-ALCOHOLIC DRINKS INCLUDING JUICES AND WATERS ALONGSIDE BEER AND OTHER ALCOHOLIC BEVERAGES. LOW ALCOHOL BEERS WILL BE AVAILABLE AND BE PROMOTED WITH A LOWER PRICE POINT.

HOURS OF OPERATION

THACKERAYS COFFEE HOUSE OPENS FOR 7AM AND PROPOSES A MIDDAY LICENSE AND EARLY CLOSING TIME OF 20:30PM FOR PROVISION OF BEER, SPARKLING WINE, COCKTAILS, WINE AND SPIRITS. THESE LICENSABLE ITEMS WILL COMPLIMENT THE FOOD AND DRINK ALREADY PROVIDED AND ARE NOT THE PRIMARY FOCUS OF THACKERAYS COFFEE HOUSE TRADING.

OFF LICENSE

THE SELLING OF ALCOHOL TO BE CONSUMED OFF THE PREMISES WILL BE RESTRICTED TO THACKERAYS CRAFT BEER BREW "BROTHERS" ALE ONLY AND WILL NOT INCLUDE NORMAL WINE, BEER OR OTHER ALCOHOLIC BEVERAGES.

POLY CARBONATE

THACKERAYS REQUEST USAGE FOR GLASS AND NOT A RESTRICTION TO USE POLYCARBONATE FOR OUTSIDE SEATED DRINKING/DINING DUE TO THE TYPE OF CLIENTELE (PROFESSIONALS AND PENSIONERS), CLOSE MONITORING BY TABLE SERVICE STAFF AND MANAGED LITTER POLICY

CULTURE IN ACTION

OTHER LIKE BUSINESSES THAT HAVE DEVELOPED MIX OFFERINGS IN A CONTEMPORARY SETTING WHICH WE WISH TO

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EMULATE ARE;

TIMBER LODGE, OLYMPIC PARK, NEWHAM.
NOTES MUSIC AND COFFEE, CITY POINT MOORGATE
MUSEUM OF CHILDHOOD, BETHNAL GREEN

STAFF AND MANAGEMENT

ALL STAFF AND MANAGEMENT WILL UNDERTAKE A RESPONSIBLE SERVING OF ALCOHOL ONLINE COURSE CONDUCTED BY SERVEWISE.CO.UK THAT WILL COVER THE FOLLOWING TUITION;

THE BASICS OF LIQUOR LICENSING
PREMISES LICENCES AND OPERATING PLANS
AGE RELATED OFFENCES
OTHER OFFENCES AND COMPLIANCE WITH THE LAW
ALCOHOL: FACTS AND FICTION
ALCOHOL: EFFECTS OF ALCOHOL
REFUSING SERVICE
CUSTOMER SERVICE AND CONFLICT MANAGEMENT

STAFF AND MANAGEMENT ARE CLEAR IN UNDERSTANDING OF THACKERAYS FOLLOWING POLICIES

INDOOR AND OUTDOOR TABLE SERVICE POLICY

- NO SEAT NO SERVICE
- NO TOLERANCE FOR ANTI-SOCIAL, CRIME, DRUNKENESS OR DISORDERLY BEHAVIOUR AND WHO TO NOTIFY
- CHALLENGE 25 , PROXY PURCHASING AND APPROPRIATE FORMS OF ID
- DRINKERS TO BE PROVIDED WITH FREE BREADS
- NO BYO
- NO VERTICAL DRINKING
- DECANTING OF BEVERAGES INTO PLASTIC POST PREMISES HOURS

SHIFT POLICY

- OUR HOURS OF OPERATION
- REMOVAL OF LITTER AT ALL TIMES
- RISK ASSESSMENT KNOWLEDGE
- PACKDOWN OF OUTSIDE POST 20:00
- LAST DRINKS CALL AT 20:00
- INCIDENT LOG AND HOW TO FILL OUT

TO COMPLIMENT OUR MIXED OFFERINGS;

-THACKERAYS STAFF AND MANAGEMENT ARE ALSO TRAINED IN THE PREMISES LICENSES CONDITIONS AND HOURS OF OPERATION AND MONITORING OF NOISE THAT COULD DISTURB OUR NEIGHBOURS

-THACKERAYS PROVIDES LIGHT DINING MENUS DURING THE DAY AND LIGHT DINING OPTIONS FOR THE EVENING TO ENSURE GUESTS HAVE ACCESS TO FOOD AT ALL TIMES REDUCING INTOXICATION

-THACKERAYS ALSO INCLUDE WITH THE CAFES OFFERINGS LOW ALCOHOL AND ZERO ALCOHOL OPTIONS. THESE ARE ALSO AT A LOWER PRICE POINT AND CLEARLY ADVERTISED AS SUCH.

-THACKERAYS OBSERVE EARLY CLOSING HOURS IN CONTEXT WITH OUR NEIGHBOURS

Continued from previous page...

-THACKERAYS CORE TRADING ITEM IS SPECIALTY COFFEE. LIGHT MEALS AND NON ALCOHOLIC DRINKS. THESE ARE READILY AVAILABLE THROUGHOUT THE DAYS AND EVENINGS TRADE

b) The prevention of crime and disorder

THACKERAYS COFFEE HOUSE LOCATION, FOOD OFFERINGS AVAILABLE DURING HOURS OF OPERATION, HISTORY, EARLY CLOSING HOURS AND MIXED KEY DEMOGRAPHIC THACKERAYS MANAGEMENT AND STAFF ARE STILL PREPARED FOR POSSIBLE CRIME AND DISORDER AND ENTER INTO PRE-EMPTIVE MANAGEMENT TO MITIGATE THIS.

MONITORING

- TABLED SERVICE STAFF ARE ACTIVELY ENGAGING WITH PATRONS THROUGHOUT THEIR VISIT TO THACKERAYS.
- MANAGEMENT POLICY IS THAT ANY ANTI-SOCIAL OR CRIMINAL BEHAVIOUR IS OBSERVED THEN STAFF APPROACH MANAGEMENT / DPS IMMEDIATELY. MANAGEMENT THEN CAN ISSUE WARNINGS ABOUT ANTI SOCIAL / DISORDER BEHAVIOUR THAT COULD RESULT IN BEING ASKED TO LEAVE THE PREMISES OR CALLING POLICE IF CRIMINAL

- HIGH DEFINITION CCTV IS INSTALLED IN ALL ROOMS AND OBSERVED BY SECURITY STAFF 24HOURS ON SITE. THE CCTV LEADS TO A HARD DISK DOWNSTAIRS AND DISPLAYS LIVE AT SERVING COUNTER. ANY DATA IS EASILY RETRIEVABLE BY FACILITIES STAFF FOR POLICE OR OTHER ENQUIRIES

- THACKERAYS OUTSIDE SEATING IS CLEARLY DISPLAYED AND SERVICED BY STAFF
- UNUSED OUTSIDE AREAS ARE PACKED DOWN AT 20:00 AND ALL PACKED AWAY BY 21:00

OPERATIONS

-THACKERAYS HAS MONTHLY MEETINGS FOR ALL STAFF TO IMPROVE OUR OPERATIONS
- THACKERAYS DISPLAY CLEAR SIGNAGE BEHIND SERVING COUNTER AND IN TOILETS FOR INTOLERANCE TOWARDS ANTI-SOCIAL BEHAVIOUR AND DRUGS READING "THACKERAYS IS A ZERO TOLERANCE VENUE FOR CRIMINAL ACTIVITY AND ANTI SOCIAL BEHAVIOUR"
- THACKERAYS USE A WELL DOCUMENTED AN UP TO DATE INCIDENT LOG BOOK THAT IS KEPT ONSITE AND IS EASILY RETRIEVABLE. ANY INCIDENTS THAT DO NOT PROMOTE THE FOUR LICNSING OBJECTIVES ARE RECORDED ALONG WITH THE TIME, LOCATION ON THE PROPERTY, STAFF/MANAGEMENT INVOLVED, NATURE OF INCIDENT, PARTIES KNOWN/UNKNOWN, STEPS TAKEN, STEPS SUGGESTED POST MEETING WITH MANAGEMENT AND POST MONTHLY MEETING

IN ORDER TO HELP MEET THE LICENSING OBJECTIVE PREVENTION OF CRIME AND DISORDER THACKERAYS STAFF WILL COMPLETE THE RESPONSIBLE SERVING OF ALCOHOL COURSE HOSTED ONLINE BY SERVEWISE.CO.UK. IT WILL COVER THE FOLLOWING;

THE BASICS OF LIQUOR LICENSING
PREMISES LICENCES AND OPERATING PLANS
AGE RELATED OFFENCES
OTHER OFFENCES AND COMPLIANCE WITH THE LAW
ALCOHOL: FACTS AND FICTION
ALCOHOL: EFFECTS OF ALCOHOL
REFUSING SERVICE
CUSTOMER SERVICE AND CONFLICT MANAGEMENT

THIS TRAINING WILL PROVIDE STAFF WITH MORE KNOWLEDGE ABOUT THE LICENSING OBJECTIVES AND HELP MANAGEMENT TO IMPLEMENT OUR POLICYS TO PROMOTE THE FOUR LICENSING OBJECTIVES .

- STAFF AND MANAGEMENT ARE TRAINED TO HELP PATRONS AVOID DRUNKENESS WHEN ENGAGED IN HARD/FAST DRINKING. WHEN MONITORED BY TABLE SERVICE/MANAGEMENT PATRONS ENGAGING IN HARD/FAST DRINKING ARE ENCOURAGED TO EITHER SLOW DOWN AND/OR TRY LOWER ALCOHOL DRINKS. IF GUIDANCE GOES UN-HEADED PATRONS ARE WARNED THE RESULT CAN BE NO SERVICE AND ASKED TO LEAVE THE PREMISES

-THACKERAYS DO NOT ENGAGE WITH ANY EXTERNAL STREET SPRUICKING OR SOLICITING TO ATTRACT CUSTOM

Continued from previous page...

- THACKERAYS PREMISES LICENSE HOURS CLEARLY DISPLAYED BEHIND SERVERY AND AT THE DEMARCATION OF OUTSIDE SEATING
- THACKERAYS STAFF EXECUTE HOURLY TOILET CHECKS AND ONGOING CLEANING OF SERVING AND EATING/DRINKING AREAS
- THACKERAYS HAVE REDUCED FLAT SERVICES BY REMOVING LEDGES AND TABLES THAT COULD FACILITATE DRUG USE IN TOILET AND OTHER AREAS
- THACKERAYS 4 DINING/DRINKING ROOMS ARE NATURALLY OPEN PLANNED AND WELL LIT WITH SEATING AREAS FOR CUSTOMERS LARGELY COMMUNAL AND OBSERVABLE BY OTHER DINERS AND MANAGEMENT
- THACKERAYS WILL PROVIDE HAND BAG/COAT CLIPS UNDER TABLES TO MAKE THACKERAYS UNATTRACTIVE FOR BAG/ SMALL ITEMS THIEVES

c) Public safety

THACKERAYS IS A NEWLY RENOVATED GEORGIAN TOWN HOUSE COMPLETED 16 MONTHS AGO TO HIGH STANDARDS AND GOOD QUALITY FITTINGS THROUGHOUT. A RISK ASSESSMENT OF THE VENUE AND ITS OPERATIONS HAS BEEN CARRIED OUT IN LINE WITH THE "HEALTH AND SAFETY MADE SIMPLE" GUIDE FOUND THROUGH THE ISLINGTON LICENSING POLICY. THE VENUE WHILE EMPLOYING FEWER THAN FIVE STAFF DOES NOT REQUIRE WRITTEN RISK ASSESSMENT DISPLAYED BUT IN GOOD PRACTICE STAFF AND MANAGEMENT HAVE COMPLETED CAFE RISK ASSESSMENT ARE INFORMED OF GOOD PRACTICES TO PROMOTE PUBLIC SAFETY.

THEY INCLUDE;

- AN ACTIVE FIRE PLAN FOR SAFE EVACUATION FROM THE BUILDING
- A CLEAR CHAIN OF COMMAND AND NUMBERS TO CALL FOR EMERGENCYS
- CLEAR SIGNAGE OF OPERATING HOURS
- CLEAR PATHWAYS FREE OF OBSTRUCTIONS
- FOOD SAFETY AND LEVEL 3 CATERING TRAINING BY MANAGEMENT
- ONGOING FOOD SAFETY TRAINING
- DISPLAYED EMPLOYEE COVERAGE INSURANCE
- TRIPPING HAZARDS AND SLIPS
- CORRECT HANDLING GOODS AND FOOD
- CORRECT CHEMICAL STORAGE AND USAGE

DISABLED PATRONS

A DISABLED RAMP IS LOCATED BY THE FRONT DOOR FOR DISABLED PATRONS WITH DISABLED TOILET FACILITIES AVAILABLE THROUGH TO THE NEXT HALL WAY.

BUILDING CODES AND MAINTENANCE FOR ALL FACILITIES (GAS,FIRE,ELECTRICAL,WATER,EXTRACTION,STAIRS,STEPS,DOORS ETC)

ARE UP TO DATE AND UP TO USAGE REQUIREMENTS AS PART OF THE GREATER CHARTERHOUSE TRUST OPERATIONS AND CAN BE VIEWED/REQUESTED AT THE CHARTERHOUSE TRUST

THACKERAYS ALSO CONTAINS;

- WELL LIT AND CLEARLY SIGNED EXITS
- WELL LIT AND OPEN SEATING AREAS
- CLEAR "TABLE SERVICE AREA- NO SERVICE OUTSIDE SEATING AREA" SIGNS FOR DINING / DRINKING INDOORS AND OUTDOORS
- CLEARLY MARKED OUTDOOR SEATING BOUNDRIES USING PLANTAR BOXES, BOLLARDS AND WOODEN A FRAMES FOR OUTSIDE DINING/DRINKING AND NO SERVICE OUTSIDE THESE BOUNDRIES
- SWIFT DISPERSAL OF PATRONS VIA TWO UNDERGROUND STATIONS (FARRINGDON AND BARBICAN STATION) WITHIN 5 MINUTES WALK FROM THE PREMISES

Continued from previous page...

- EXTRA OPTIONS FOR PATRON DISPERSAL INCLUDE TFL BUSES, TAXIS AND PRIVATE HIRE REGISTERED MINI CABS THAT THE PREMISES WILL CLEARLY DISPLAY BEHIND SERVERY AND OFFER TO CALL ON BEHALF OF PATRONS
- AN UP TO DATE AND WELL DOCUMENTED INCIDENT LOG TO BE AVAILABLE FOR INSPECTION

d) The prevention of public nuisance

THACKERAYS COFFEE HOUSE IS ACTIVELY MANAGED BY THE DIRECTOR OF THE COMPANY, THE MASTER OF THE CHARTERSQUARE, THE CHARTERHOUSE TRUST FACULTY, THE DPS AND A HOUSE 13 AND 14 TENANTS GROUP TO PROVIDE ACTIVE MANAGEMENT ON MINIMISING DISRUPTION FOR NEIGHBOURS AND TENANTS IN REGARDS TO PUBLIC NUISANCE.

NOISE

-THE 13 AND 14 CHARTERHOUSE SQUARE BUILDING HAS AN ACTIVE TENANTS MEETING GROUP THAT REVIEW THE CAFES OPERATIONS AND PROCEDURES WITH NOISE A KEY COMPONENT OF ACTIVE MANAGING. THE GROUP ARE A POINT OF FIRST REFERENCE FOR ONGOING TENANT AND PREMISES CONCERNS.

- THACKERAYS COFFEE HOUSE CENTRAL POSITION ON THE SQUARE ADJACENT THE GREEN SPACE IS BENEFICIAL TO MANAGING THE PREMISES NOISE. OUR CLOSEST NEIGHBOURS CAN HEAR OUR LICENSABLE ACTIVITIES EQUIVALENT TO THE AMBIENT NOISE LEVEL IN RELATION TO PUBLIC PARK GREEN SPACE NOISE.

DELIVERIES AND COLLECTIONS

DELIVERIES OR COLLECTIONS TO 14 CHARTERHOUSE SQUARE ARE OPERATIONAL DURING NORMAL OFFICE HOURS MONDAY TO FRIDAY AND ALREADY IN OPERATION

GARBAGE, RECYCLING AND WASTE ARE STORED IN A PARTITION ON THE SQUARE AND ALREADY IN USE WITH COLLECTIONS DURING OFFICE HOURS MONDAY TO FRIDAY

OUTSIDE DINING

THACKERAYS HOSTS A LIMITED AMOUNT OF SEATING IN A DEMARCATED AND BOLLARDED SECTION OF A NO THROUGH ROAD ADJACENT THE CHARTER GREEN SPACE SQUARE.

THIS SECTION IS ALREADY OPEN AND IN USAGE TO THE PUBLIC AND WE MANAGE THIS SECTION BY-

NOISE

- THACKERAYS USE PARASOLS ABOVE TABLES TO DAMPEN ANY UPWARD NOISE
- THACKERAYS RESIDENTIAL NEIGHBOURS ARE 40 METRES TO THE LEFT OF THACKERAYS COFFEE HOUSE WITH TWO MIXED USAGE OFFICE BUILDINGS, AND A ROAD DAMPENING ANY TALKING NOISE OR OPERATIONS NOISE TO INAUDIBLE LEVELS TO RESIDENTS INSIDE OR WITH WINDOWS OPEN
- THE CHARTER SQUARE GREEN SPACE IMMEDIATELY OPPOSITE PROVIDES ANOTHER LARGE BUFFER OF SPACE
- THACKERAYS DO NOT PROVIDE OUTDOOR RECORDED MUSIC
- INDOOR WINDOWS ADJOINING ANY NEIGHBOURS ARE CLOSED AT ALL TIMES (INCLUDING ANY NON-AMPLIFIED MUSIC) TO REDUCE NOISE DISTURBANCE
- A POLICY OF APPROACHING ROWDY PATRONS/GROUPS WITH A WARNING TO REDUCE NOISE LEVELS AND IF PERSISTING CESSATION OF SERVICE TO THAT PATRON/GROUP AND ASK TO LEAVE THE PREMISES.

SMELL

- THE LARGE OUTDOOR GREEN SPACE AND LARGE SEATING AREA DISPERSE ANY SMELLS FROM SMOKING OR FOOD BEFORE COMING INTO CONTACT WITH ANY RESIDENTS
- CHEMICAL USAGE IS NORMAL GRADE ANTI BAC AND DETERGENTS WITH NO GRILL CLEANING OR HARSH CHEMICAL RESIDUES USED

PAVEMENT OBSTRUCTION

- THACKERAYS HAS REDUCED SIDE WALK CLUTTER AND PROVIDED CLEARER DEMARCATION OF ITS OUT DOOR SPACE BY
- REMOVING A FRAMES FROM THE SIDEWALK

Continued from previous page...

- REMOVING TABLES AND CHAIRS TO THE DISUSED ROAD WAY

ARRANGEMENTS

- STAFF ARE ONSITE AT ALL TIMES WHEN PATRONS ARE PRESENT OUTSIDE TO TAKE ORDERS AND CLEAR AWAY ANY LITTER.
- OUTDOOR BINS ARE PROVIDED
- TABLES AND CHAIRS ARE REMOVED FROM SITE TO SIDE DOOR LOCATION AND LOCKED
- PICNIC TABLES HAVE BENCH SEATING PLACED ON TOP AND LOCKED TO PREVENT FURTHER USAGE AFTER HOURS
- FINAL CLEARANCE OF OUTSIDE AREA TO INCLUDE CIGARETTE BUTT PICK AND LITTER PICKING TO RETURN THE SECTION TO CLEAR OF ANY LITTER STATE.
- THACKERAYS TOILET AND CHARTERHOUSE MUSEUM TOILETS ARE ONSITE AND CLEARLY MARKED FOR THE PATRONS TO USE. THERE ARE NO OUTDOOR OR PUBLIC URINALS OR TOILETS ONSITE.

DISPERSAL

- AFTER A LAST DRINKS INQUIRY AT 20:00 WITH ALL TABLES (THACKERAYS DOES NOT USE A BELL) NOTIFYING PATRONS OF THE CLOSING OF THE PREMISES AT 20:30 A 30 MINUTE GRACE PERIOD TO FINISH UP DRINKS ENSUES. ONCE THE 9PM TIME IS UP ALL OUTDOOR TABLES AND CHAIRS ARE PACKED AWAY AND INDOOR SECTIONS CLEARED AND LOCKED. ANY DRINKS NOT CONSUMED ARE DECANTED INTO PLASTIC AND PATRONS DIRECTED TO LEAVE THE PREMISES QUIETLY TOWARDS THE TWO STATIONS BARBICAN AND FARRINGDON
- DISPERSAL SIGNS SAYING "PLEASE RESPECT OUR NEIGHBOURS BY LEAVING QUIETLY AND PLEASE COME AGAIN" WILL BE FOUND ON STAND ALONE SIGNS OUTSIDE (ONE PER OUTSIDE SEATING BOUNDARY) AND ONE BY THE FRONT DOOR OF 14 CHARTERHOUSE SQUARE

e) The protection of children from harm

THACKERAYS WILL OPERATE AS A CONTINENTAL STYLE (OR ANTIPODEAN) CAFE WITH A CULTURE THAT IS FAMILY FRIENDLY AND ACCOMODATING WHILE MAINTAINING A SPECIALTY COFFEE AND FOOD FOCUSED VENUE. WE WANT TO WELCOME YOUNG PEOPLE AND FAMILIES TO TAKE ADVANTAGE OF OUR MIXED OFFERINGS BUT WILL REQUIRE CHILDREN TO BE ACCOMPANIED BY A LEGAL PARENT OR GUARDIAN WHILE VISITING THE PREMISES.

"CHALLENGE 25' CAMPAIGN FOR STAFF AND MANAGEMENT

STAFF AND MANAGEMENT WILL ONLY ACCEPT A VALID PASSPORT/DRIVERS ID OR ID CARD/KEY CARD AS AN ACCEPTABLE FORM OF PROOF OF AGE. IF THERE IS ANY DOUBT ABOUT A YOUNG PERSONS AGE BEYOND A CLEAR AGE OF 25 THEN STAFF WILL REQUIRE ONE OF THE VALID FORMS OF ID. IF THE PATRON CANNOT PROVIDE THE IDENTIFICATION THEN A NO SERVICE POLICY IS INSTATED.

STAFF HAVE BEEN TRAINED IN THE DANGERS POSED BY UNDERAGE DRINKING AND ARE AWARE THAT ITS OCCURRENCE UNDERMINES ONE OF THE FOUR LICENSING OBJECTIVES.

THACKERAYS STAFF AND MANAGEMENT ARE AWARE OF PROXY PURCHASING OF ALCOHOL TO MINORS AND HAVE INCLUDED ITS POTENTIAL IN OUR MANAGEMENT STRUCTURE WITH TABLE SERVICE AND FREQUENT VISITS BY STAFF TO SEATED PATRONS.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="Lee Martin Harte"/>										
* Capacity	<input type="text" value="Director dps Licensee"/>										
* Date	<table><tr><td><input type="text" value="20"/></td><td>/</td><td><input type="text" value="04"/></td><td>/</td><td><input type="text" value="2018"/></td></tr><tr><td>dd</td><td></td><td>mm</td><td></td><td>yyyy</td></tr></table>	<input type="text" value="20"/>	/	<input type="text" value="04"/>	/	<input type="text" value="2018"/>	dd		mm		yyyy
<input type="text" value="20"/>	/	<input type="text" value="04"/>	/	<input type="text" value="2018"/>							
dd		mm		yyyy							

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 1S OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<div>T H A C K B A Y 5 4 A P P 1</div>
Fee paid	<div></div>
Payment provider reference	<div></div>
ELMS Payment Reference	<div></div>
Payment status	<div></div>
Payment authorisation code	<div></div>
Payment authorisation date	<div></div>
Date and time submitted	<div></div>
Approval deadline	<div></div>
Error message	<div></div>
Is Digitally signed	<div><input type="checkbox"/></div>

Whitton, Daniel

From: [REDACTED]
Sent: 23 May 2018 20:24
To: Licensing
Subject: Your ref WK/180012198 Ground rear 14, Charterhouse Square EC1M 6AX

Dear Sirs,

Please be advised that we strongly object to the grant of a licence on the grounds that the proposed premises are in a Cumulative Impact area which already has an over saturation of licensed premises for the sale of alcohol and the provision of entertainment.

The proposed premises are located within close proximity of Florin Court which is a residential building of 124 units. The proposed premises are unsuitable for such a license because it is the ground floor of a double fronted Georgian house with outside seating which has neither sound proofing nor security and is located within a quiet residential garden square. There is no restriction in the potential access of children to the proposed premises who will then be exposed to the consumption of alcohol.

The area already has two bars on Carthusian Street and three on Charterhouse Street which are located off Charterhouse Square. These have already adversely impacted the quiet enjoyment of the residents.

The area attracts after work hours drinking which adversely impacts on residents' quality of life between the hours of 5:30pm and 10pm.

Yours faithfully

[REDACTED]

Chairman



Florin Court Freehold Limited

Tel: [REDACTED]

6-9, Charterhouse Square, London EC1M 6EY

Reg Number: 03074320

Reg Office: *Shadwell House, 65, Lower Green Road, Rusthall Tunbridge Wells, Kent, TN4 8TW*

This email message has been delivered safely and archived online by Mimecast.
For more information please visit <http://www.mimecast.com>

Suggested conditions of approval consistent with the operating schedule

1. All staff and management will undertake a responsible serving of alcohol online course conducted by servewise.co.uk.
2. All staff shall be instructed as to the premises licence conditions and authorised hours of operation.
3. The premises shall operate under the below table service policy:
 - a. no seat no service;
 - b. no tolerance for anti-social, crime, drunkenness or disorderly behaviour and who to notify;
 - c. challenge 25 and appropriate forms of ID;
 - d. drinkers to be provided with free breads;
 - e. no BYO;
 - f. no vertical drinking; and
 - g. decanting of beverages into plastic post premises hours
4. Food to be available to patrons at all times the premises are open and providing licensable activities.
5. High definition CCTV is installed in all rooms and observed by on site security staff 24 hours a day. The CCTV is recorded to hard disk and images are screened live to VDU screens at the serving counter. CCTV data is accessible by facilities staff for Police or an Authorised officer on request.
6. The outside seating areas are cleared of patrons and made unusable by 20:00 daily and are packed away by 21:00.
7. The premises shall display clear signage behind serving counter and in toilets for intolerance towards anti-social behaviour and drugs reading "Thackeray's is a zero tolerance venue for criminal activity and anti-social behaviour".
8. The premises use a well-documented and up to date incident log book that is kept onsite and is easily retrievable. Any incidents that do not promote the four licensing objectives are recorded along with the time, location on the property, staff/management involved, nature of incident, parties known/unknown, steps taken, steps suggested post meeting with management and post monthly meeting.
9. Staff and management are trained to help patrons avoid drunkenness when consuming alcohol. When monitored by table service/management, patrons engaging in hard/fast drinking are encouraged to either slow down and/or try lower alcohol drinks. If guidance goes un-headed patrons are warned the result can be no service and asked to leave the premises.
10. Staff shall perform hourly toilet checks and ongoing cleaning of serving and eating/drinking areas.
11. Management will provide hand bag/coat clips under tables to make the premises unattractive for bag/small items thieves.
12. A disabled ramp shall be located by the front door for disabled patrons with disabled toilet facilities available through to the next hall way.

13. The licensee shall ensure that:
 - a. The outdoor seating boundary is clearly defined by using plantar boxes and appropriate barriers; and
 - b. signage is displayed clearly advising that there is no service outside of the designated outside seating area/s.
14. The licensee shall be an active member of the local tenants meeting group and discuss/review the premises in relation to the local area.
15. Deliveries and collections shall only take place during normal office hours Monday to Friday.
16. All refuse and recycling shall be stored within an appropriate area within the square until collection as detailed within condition 15.
17. There shall be no playing of music within authorised external seating areas.
18. There shall be signage clearly displayed advising patrons "Please respect our neighbours by leaving quietly and please come again".
19. Any patrons under the age of 18 shall be accompanied by an appropriate parent or guardian at all times.
20. The premises shall operate a Challenge 25 Scheme. Staff and management will only accept a valid passport/drivers ID or ID Card/Key card as an acceptable form of proof of age. If there is any doubt about a young person's age beyond a clear age of 25 then staff will require one of the valid forms of ID. If the patron cannot provide appropriate identification a no service policy is instated.
21. Staff and management are aware of proxy purchasing of alcohol to minors and have included its potential in our management structure with table service and frequent visits by staff to seated patrons.

